

West Seattle High School

Student Handbook



2016-2017

BELL SCHEDULES

REGULAR SCHEDULE

<i>Wildcat</i>	<i>8:25-8:40 AM</i>	<i>Breakfast</i>
1st Period	8:45-9:40 AM	<i>SchoolStart</i>
2nd Period	9:45-10:40 AM	
3rd Period	10:45-11:45 AM	<i>Time/Homeroom</i>
Gr.9 First Lunch 11:45-12:15 AM		Gr.10,11,12 4th Period 11:50-12:45 PM
Gr.9 4th Period 12:20-1:15 PM		Gr.10,11,12 Second Lunch 12:45-1:15 PM
5th Period	1:20-2:15 PM	
6th Period	2:20- 3:15 PM	

Morning ASSEMBLY

1st 8:45-9:30 (45)

2nd 9:35-10:20 (45)

3rd 10:25-10:35 (10)

10:35-11:20 Assembly - (45)(with 3rd)

3rd 12:50-1:35 (45)

First Lunch 12:15-12:45

4th 12:50-1:35 (45)

4th 12:20-1:05 (45)

Second Lunch 1:05-1:35

5th 1:40-2:25 (45)

6th 2:30-3:15 (45)

Afternoon ASSEMBLY

1st 8:45-9:30 (45)

2nd 9:35-10:20 (45)

3rd 10:25-11:15 (50)

First Lunch 11:15-11:45

4th 11:50-12:35 (45)

4th 11:20-12:05 (45)

Second Lunch 12:05-12:35

5th 12:40-1:25 (45)

6th 1:30-2:15 (45)

2:20-3:15 Assembly(55)

1-HOUR EARLY DISMISSAL

1st 8:45-9:30 (45)

2nd 9:35-10:20 (45)

3rd 10:25-11:15 (50)

First Lunch 11:15-11:45

4th 11:50-12:35 (45)

4th 11:20-12:05 (45)

Second Lunch 12:05-12:35

5th 12:40-1:25 (45)

6th 1:30-2:15 (45)

2-HOUR EARLY DISMISSAL

1st 8:45-9:20 (35)

2nd 9:25-10:00 (35)

3rd 10:05-10:45 (40)

First Lunch 10:45-11:15

4th 11:20-11:55 (35)

4th 10:50-11:25 (35)

Second Lunch 11:25-11:55

5th 12:00-12:35 (35)

6th 12:40-1:15 (35)

TABLE OF CONTENTS

TOPIC	PAGE
Administration	4
Student leadership and important school dates	5
Student Support Services	6
Graduation Requirements	7
Grading Policy and Academic Integrity	8
School Policies	9-13
ASB Cards	
Lost and Found	
Fines and Fees	
Dances	
Student Lounge	
Hallway Behavior	
Student Parking	
Visitors	
Lockers	
Lunch	
Dress Code	
Advertisements	
Anti-Harassment	
Electronics	
Tobacco and Drug Use	
Attendance	
Athletics	14
Discipline	15-25
Student Handbook Activity	28
Student Consent Form	

WELCOME to West Seattle High School! Home of the Wildcats!

Welcome to the 2016-2017 school year. This handbook is designed to help you become an informed student. You are an integral part of the Westside family and we encourage you to get involved. The high school experience is about having fun, reaching your goals and becoming a successful student.

Our expectation of all students is to achieve at your highest level of potential, seek out the appropriate needs of support, prepare yourselves for your academics, and to become an active member in the community and the offered programming here at West Seattle High School.

Your success depends on how much of yourself you put into your experience, so don't hang back – get involved!

Administration

Principal, Main Office: **Ms. Ruth Medsker**

Principal, Room 204: **Mr. Garth Reeves**
Last names starting with A-L

Assistant Principal, Room 136: **Mr. Scott Canfield**
Last names starting with M-Z

Assistant Principal, Room 121: **Ms. Makela Steward**



STUDENT LEADERSHIP

West Seattle has an active student leadership program that is involved in all aspects of school life.

Important Dates

Student Body:

Class of 2020 Elections: November 23

All School Elections: April 28

Assemblies:

Class Assemblies: September 9, November 23, February 17, April 28

All School Assemblies: October 7, November 10, December 16, January 13, April 7, June 16

Dances:

Homecoming: October 8

Winter Ball: February 11

Prom: June 10

Year End:

Last day of school for seniors: _____

Last day of school: _____

Associated Student Body

President: Sean McCabe
Vice President: Nahom Kassaye
Secretary: Riley Fredricks
Treasurer: Kate Veenhuizen
Tech Representative: Sam Cleary

Class of 2017

President: Blue James
Vice President: Adam Abukary
Secretary: Maxwell Lemke
Treasurer: Sam Tazioli
Social Media: Malaika Nettey
School Relations: Alyx Hastings
Public Relations: Logan Schiller

Class of 2018

Presidents: Cal Prinster
Vice president: Makhari Dysart
Abdi Jama
Secretary: Hailey Hirano
Treasurer: Anthony Giomi
Social Media: Krister Persson
School Relations: Sawyer Guzek
Public Relations: Lilly Murphy

Class of 2019

President: Sam Niederberger
Vice President: Marlee Bennett
Secretary: Gaby Rose
Treasurer: Jasmine Gayles
Social Media: Sophia Singer
School Relations: Victor Yeasting
Public Relations: Bellie Suttora

STUDENT SUPPORT SERVICES

Counseling Services

Last Names A-G, Room 209

Ms. Tia Filippelli

Last Names H-N, Room 216

Ms. Mallory Neuman

Last Names O-Z, Room 109

Ms. Colette Swenson

Key Staff

Activity Coordinator:

Ms. Angela Ferda

Athletic Director:

Mr. Trevor Leopold

Head Custodian:

Mr. DuWayne Young, Jr.

Librarian:

Ms. Sarah Moges

Link Crew Coordinator:

Ms. Laura McCarthy

Academic Intervention Specialist:

Ms. Sandra Whiton

YMCA Director:

TBA

West Seattle High School is one of only a few high schools in the Seattle area with an on-site YMCA Director. The YMCA provides a variety of enrichment activities and school clubs for all students before, during, and after-school. See the YMCA Director in room 150 for more details.

Students are also able to start clubs of their own. For more details, see the Activity Coordinator in the Activity Center.

School Nurse, Health Center:

Kari Lombard

We have a Teen Health Center called Neighborcare that provides health services to students who enroll. The Teen Health Center staff provides a wide variety of services to improve your physical and mental health such as various exams, sports physicals, etc. Contact the Teen Health Center for enrollment and questions at (206) 658-8048.

Security Specialist:

Ms. Karen Spino

Ms. Nadine Nguyen

Office Staff

Administrative Secretary:

Ms. Karen Ross

Assistant Secretary:

Ms. Shelley Yeigh

Attendance Specialist:

Ms. Nancy Cromer

Fiscal Specialist:

Ms. Lynda D' Ortiz Dabek

Registrar:

Ms. Stacie Hart

GRADUATION REQUIREMENTS

SEATTLE PUBLIC SCHOOLS: MINIMUM HIGH SCHOOL GRADUATION REQUIREMENTS

SUBJECT	CREDITS 2015-2019	REQUIRED COURSES
English/ Language Arts	4.0	Language Arts 9A, 9B, 10A, 10B, 11A, 11B, 12A, 12 B
Social Studies	3.0	World History 1, 2, 3 U.S. History 11A, 11B American Government & Economics 12 Washington State History & Government
Mathematics	3.0	Algebra 1, Geometry and a third rigorous math class. (Algebra II, Pre-calculus, Calculus, Statistics, approved CTE Math*, etc.)
Science	2.0	Select from approved course offerings
Occupational Education	1.5	Select from approved course offerings
Health Education/ PE	2.0	This includes health and Physical Education
Fine Arts	1.0	Art, Music or Drama
Electives	4.5*	*World language and/or elective courses from other subject areas
Total credits required to graduate	21	

All students are required to graduate with a minimum of a 2.0 GPA and pass all required state assessments

Students must also complete 60 service learning hours

Students must complete a High School and Beyond Plan

GRADING POLICY

In an effort to more accurately reflect student performance and course rigor, Seattle Public Schools (SPS) School Board revised a policy related to high school grading. There are two parts to this policy:

1. An 11-point grading scale that includes plus (+) and minus (-) grades (see chart below).
2. Weighted grading that provides additional “quality” points for Honors, Advanced Placement (AP) and International Baccalaureate (IB) course work and is used to determine class rank.

Percentage**	Letter Grade	Grade Point*	Honors Class Rank Weighting**	AP / IB Class Rank Weighting**
93-100	A	4.0	4.5	5.0
90-92	A-	3.7	4.2	4.7
87-89	B+	3.3	3.8	4.3
83-86	B	3.0	3.5	4.0
80-82	B-	2.7	3.2	3.7
77-79	C+	2.3	2.8	3.3
73-76	C	2.0	2.5	3.0
70-72	C-	1.7	2.2	2.7
67-69	D+	1.3	1.8	2.3
60-66	D	1.0	1.5	2.0
Below 60	E	0	0	0

Percentages will be rounded to the nearest whole number. For example, 81.4% rounds to 81%, 81.5% rounds to 82%

Information on Weighted Grading:

- Weighted grading will be used to determine class rank only and will not affect a student’s official, cumulative Grade Point Average (GPA).
- Quality points used to determine class rank will be awarded as shown in the chart above:
 - AP or IB: 1.0 quality point
 - Honors: .50 quality point
- Class Rank does not appear on official transcripts; however, many colleges and universities, scholarship programs and some employers do ask for rank on their applications.
- Class Rank has been, and will continue to be, printed on the SPS Academic Course Histories.
- Advanced course options: We recommend that students, families and counselors work together to make decisions about which advanced courses are taken. The goal is an appropriately balanced schedule that takes into account individual student interests and strengths.

<http://www.seattleschools.org/area/policies/d/D15.00.pdf>

Academic Integrity

At West Seattle High School, plagiarism is not tolerated. All students are expected to cite resources in your writing and research. You are expected to do your own work which includes not cheating on exams and /or copying other students’ homework. Failure to follow this policy may result in retaking the assessment, redoing the assignment and/or loss of grade and/or credit for that particular assignment. Students will also be referred to administration for discipline. See full plagiarism policy for more details.

POLICIES

Activities/ASB Card

Activity cards are available for purchase at a cost of \$35.00. The ASB card provides discounts on school spirit gear, school purchases, and entry into sporting events and school dances. The card serves as your school ID plus gives you benefits.

Lost And Found

Lost items of value can be found in to the Main Office or with security. Clothing, shoes, and other items can be found in the Activity Center. If you can't find something you KNOW you had when you came to school, check with one of the secretaries in the main office to see if it's in the lost and found or check with security. Conversely, if you find something that isn't yours, turn it in to the main office or security.

Fine/Fee Policy

Failure to return books and/or pay fees will result in a fine card being sent to the Fiscal Specialist. In addition, Student Athletes will be fined if uniforms and/or equipment are not returned in a timely manner. Payments can be made on a regular basis to the Fiscal Specialist, in room 120G.

A student or parent can see if a fine/fee is due by using The Source at: <https://source.seattleschools.org/pub/login/index.html>. Once you sign in on The Source click on the library link to locate any fine/fees information. This information is updated on a regular basis.

Failure to pay fines may lead to:

1. Ineligibility to play sports.
2. Loss of ASB privileges, such as attending dances and other ASB sponsored events.
3. Inability to attend field trips.
4. Your yearbook being held until the end of the last day of school.
5. Attending Prom, walking in the graduation ceremony as well as, picking up your diploma, and the sending out of your transcript.

West Seattle Dance Policy

Because we are committed to providing a safe, fun atmosphere for Westside students and their guests, the following will be in effect:

1. All tickets will be pre-sold. You must have an identification card to purchase a ticket. There will be **NO** in and out privileges, once you leave you may not return. **NO** one will be admitted into the dance after **10:00 pm**.
2. The dance is for high school age people. If you wish to bring a guest who is not a student of WSHS, you must complete the WSHS Dance Guest Request Form **PRIOR** to buying the ticket for your guest. **All guests must**

be 20 years old or younger. A guest that is 21 or older will not be allowed. NO middle school students will be allowed.

3. Guest forms must be signed by an Administrator at their school who vouches for them. These forms will be available in the Activity Center about 3 weeks prior to the dance. **NO** form = no entry for the guest. Any **forged signatures** will result in the forfeit of future dance/event attendance by the WSHS student and his/her guest. The WSHS student is responsible for their guest and may receive consequences if there are any issues surrounding their guest.
4. Every attendee must present current high school picture ID (ASB card) **and is subject to a search.** All non-Westside students must have a guest pass/driver license and be the guest of a student of WSHS. They too must have current high school picture ID/driver's license (no exceptions).
5. Dances are a school-sponsored event, and dress code applies. Students can and will be removed from the dance by school personnel if not dressed appropriately.
6. Students who are suspected of being **under the influence of drugs/alcohol** will be subject to an evaluation from school personnel and failure or refusal of test will result in student(s) being removed from the event and parents being notified. All school/district discipline and sanctions apply. If this should happen, you will be banned from school dances for the rest of the year. **Seniors in possession of or under the influence of any drugs/alcohol at Prom will not walk at Graduation.**
7. School appropriate conduct is expected at all times. School District Policy prevents "freak-dancing" at school events. No lewd or crude conduct will be allowed, including on the dance floor, (i.e. simulated sexual acts) and or Lap Dancing. The ultimate arbiter of what is lewd will be the adult of the group sponsoring the dance. Any attendees who are judged to have committed lewd or crude acts will be escorted out of the dance (with no money refund) and will not be allowed to attend the next WSHS dance.
8. Tickets **once** purchased are **non-refundable.**

Student Lounge Policy

There is a student lounge located in the Commons. **The student lounge will be used only during lunch time and after school for adult supervised and organized activities.** Students are expected to clean up after using the lounge, leave it neat, and respect the community space. The space may be designated off limits to all students if the space is misused, damaged, or not kept clean.

Hallway Behavior

Hallways are to be clear and quiet during class time. There is no loitering in the halls or on school grounds when classes are in session. Students must have a pass when in the halls during class. **Student business such as fees/fines, sports packets, clearing attendance, etc. should generally be conducted before or after school or during lunch.** Exceptions or special circumstances for student business still require students to have a pass for hallway travel.

Students with a late arrival should plan to arrive no more than fifteen (15) minutes prior to class. Students with early dismissals are to leave the building before period tardy bell rings.

Student Parking Policy

All students who have a current driving license and insurance are eligible to park in the student parking lot in the front of the school.

Parking is first come first serve. Students must park in the student parking lot only. Students may not park in front of the historical entrance/Hiawatha's parking lot.

STUDENTS PARKED IN THE STAFF PARKING LOT ARE SUBJECT TO BE TOWED.

IF YOU ARE INAPPROPRIATELY OR ILLEGALLY PARKED YOUR CAR IS SUBJECT TO BE TOWED AT THE EXPENSE OF THE OWNER.

A WARNING WILL NOT BE GIVEN PRIOR TO VEHICLES BEING TOWED.

PARKING PRIVILEGES WILL BE REVOKED IF YOU ARE FOUND DRIVING RECKLESSLY OR SPEEDING IN THE PARKING LOT.

Visitor Policy

Student Visitors are not allowed on WSHS campus during school hours. All other adult visitors must sign in with the main office and wear a visitor badge.

Locker Policy

Students will be issued a locker at the beginning of the year. The school is not responsible for any loss or damage to items which are placed in lockers. For your own safety, keep your combination to yourself. By law, lockers are the property of the school and so administrators and security have the right to open them if there is reasonable suspicion to believe there is something inside that is unsafe and/or illegal. For this reason, only school-issued locks are allowed. Anything else will be cut off. If you need a repair or forgot your combination, see the custodian in his office – 167H.

Lunch Policy

During lunch students may eat and socialize in the commons, the courtyard, and in the first floor hallway between the bathrooms on the north side and the gym bathrooms on the west side. Students may not be upstairs unless they are working with a teacher and may not disrupt the learning environment of the school for classes in session. Students may only attend lunch during their assigned time.

West Seattle High School has two lunches:

- 1st lunch for 9th graders. Ninth graders are not allowed to leave campus- it is a closed campus.
- 2nd lunch for all other grades. Students in 10th-12th grade have the privilege to leave campus to purchase or eat lunch. This privilege is contingent on good behavior and community standing and may be revoked. West Seattle High School students represent their school while in the community.

Dress Code

Students are expected to dress appropriately for school. Dress and appearance must not present or cause disruption. All logos and attire must be school appropriate. No alcohol or drug references or paraphernalia on clothing are permitted. Shoes must be worn at all times. Overly revealing or disruptive clothing, e.g. sagged pants, exposed underwear, gang related insignia, including bandanas, obscenities, etc. are not permitted. Students out of compliance with the dress code will be referred to administration or security. Students may be asked to change or modify their clothing, parents/families contacted, or asked to leave campus.

Signs and Advertisement Policy

All school related posters, flyers, and advertisements must be approved by the Activity Coordinator in the Activity Center. If a poster, flyer, or advertisement is posted on or around the building that has not been approved the responsible party is subject to disciplinary action. All non- school related articles are not allowed on school campus unless approved by the activity coordinator and administration.

Anti-Harassment/Bullying Policy

Harassment, intimidation, and bullying are not acceptable behavior at WSHS, and **will not be tolerated**. Students are prohibited from engaging in harassment, intimidation, and bullying based upon race, color, religion, ancestry, national origin, economic status, gender, sexual orientation, gender identity, pregnancy, marital status, physical appearance, or mental, physical, or sensory disability. Hazing will not be tolerated. We **Do Not** allow Freshman Friday, cheerleading or athletic initiations. Any student involved in any harassing or hazing may be subject to disciplinary actions and sent home. District policy – If being **“Harassed/Bullied”** at any time, incidents need to be reported to an adult/staff member and/or security immediately.

Cell Phones & Electronic Policy

Our policy is that all electronics – including cell phones - need to be turned off and out of sight during class time and in all offices. Cell phones can be used for educational purposes only with **prior** permission **from the teacher**. If cell phones are seen, they will be confiscated and kept until the end of the period, the

day, or until parent or guardian has a conference with the administration. If you have an emergency, come to the Main Office to use the phone.

Tobacco/Marijuana/Drugs & Alcohol Policy

Use of any controlled substance and the possession of any paraphernalia (tobacco, marijuana, drugs, or alcohol) is prohibited on school grounds or at any school function.

Attendance

Attendance and class participation are essential for learning. West Seattle High School is a closed campus during all class periods. Upperclassmen may only leave campus during their scheduled lunch period. Students who are caught off campus during class time are subject to consequences.

- *After the first **10 minutes** of the start of class, students will be **marked absent** if not present!*
- *ALL students are expected to be on time.*

Clearing Absences, Early Dismissals

If you are absent you must have a parent/guardian send a note or email to excuse absences, early dismissals, etc. to nlcromer@seattleschools.org. The attendance specialist will then clear that absence.

Students must clear an absence through the attendance office within 48 hours of their return to school with a note/email.

If you need to leave school before the day is over, bring a note from your parent/guardian requesting an early dismissal. Take your note to the Attendance Office in Rm. 129 and you will be issued an early dismissal pass.

If you arrive late to school check in at the Attendance Office in Rm. 129 and you will be issued a pass to class.



WEST SEATTLE ATHLETICS

West Seattle offers a full slate of interscholastic sports teams which are divided into three seasons:

FALL: Coed Cross Country, Football, Coed Golf, Women's Volleyball, Women's Soccer, and Women's Swimming.

WINTER: Men's and Women's Basketball, Wrestling, Coed Swimming, Women's Gymnastics.

SPRING: Coed Tennis, Men's and Women's Track, Baseball, Softball, and Men's Soccer.

Athletic Eligibility

Students participating on any athletic team must meet the eligibility standards which include:

1. **Earning a 2.0 GPA** the grading period before your season begins
2. **Maintaining a 2.0 GPA** during your participation season
3. Completing and returning the required paperwork
4. Have a current ASB Card
5. Be clear of all school fines
6. Have a current physical on file, good for two years

Athletes are subject to weekly grade checks. If athletes are not eligible they are unable to participate in the weekly competitions. These rules fall under WIAA regulation and are not subject to change.

Students running for or holding an elected office (Class, ASB, and Cheer) must earn a minimum of a 2.5 GPA to retain their position.



STUDENT DISCIPLINE

Seattle Public Schools Standard Practices for District Offenses

Offenses	High School
D-110 - Disruptive Conduct	1 st –Family conference & consider modifications to the student’s environment. 2 nd - Family conference & create a PBIP. 3 rd – Short-term Suspension, Family conference, & modify PBIP
D-120 - Rule-Breaking	1 st –Family conference & consider modifications to the student’s environment. 2 nd - Family conference & create a PBIP. 3 rd – Short-term Suspension, Family conference, & modify PBIP
D-130 – Disobedience	1 st –Family conference & consider modifications to the student’s environment. 2 nd - Family conference & create a PBIP. 3 rd – Short-term Suspension, Family conference, & modify PBIP
D-230 – Gambling	1 st – Education provided about risks of gambling & Family contact 2 nd – Referral for further education and counseling on risks of gambling 3 rd - Short-term suspension
D-240 – Misrepresentation	1 st – Family conference & teaching about expected behavior 2 nd – Family conference & school-based consequence 3 rd – Short-term suspension
D-245 – Plagiarism	1 st –Re-write paper or make up test 2 nd –Lose credit for paper or test. 3 rd –Lose credit for paper or test & school based

Offenses	High School
D-250 – Using or Possessing Tobacco (Fact sheet and information about essay topics and resources are on the Discipline website)	1 st –Inform Family & provide Fact Sheet 2 nd –Family conference & 2-page essay 3 rd –Family conference & participate in cessation counseling
D-270 – Misuse of Computers See, E-720	1 st – Remove privileges for using district computers for 10 days. 2 nd – Family conference. Remove privileges for using district computers for semester. 3 rd – Family conference. Remove privileges for using district computers for remainder of school year.
D-280 – Graffiti See, E-450	1 st –Student is required to help remove graffiti or pay for it to be removed. 2 nd –Notify Family & student is required to help remove graffiti or pay for it to be removed. 3 rd – Short-term suspension & student is required to pay for graffiti to be removed
D-310 – Bullying, Intimidation, and Harassment See, E-610 See, E-620	1 st – Ensure that student understands his/her behavior is bullying and that it is not allowed, & family conference & skills training ¹ 2 nd – Family conference & PBIP ² 3 rd – Family conference & Short-term suspension
D-315 – Sexual Harassment See, E-610	1 st – Ensure that student understands his/her behavior is harassment and that it is not allowed, & family conference & skills training ¹ 2 nd – Family conference & PBIP ² 3 rd – Family conference & Short-term suspension
D-320 – Inappropriate Sexual Conduct	1 st – Ensure that student understands why his/her behavior is inappropriate and that it is not allowed, & family conference & skills training ¹ 2 nd – Family conference & PBIP ² 3 rd – Family conference & Short-term suspension

¹ Skills training may be any one of several curricula intended to improve student social and empathy skills, such as Ripple Effects, Second Step, *Skillstreaming the Adolescent* by Goldstein & McGinnis (1997: Research Press), *Skillstreaming the Elementary School Child* by McGinnis & Goldstein (1997: Research Press), etc.

² A PBIP should also consider whether additional skill training and school-based counseling or outside counseling at parent expense would be useful.

Offenses	High School
D-330 – Inappropriate Touching See, E-210	1 st – Ensure that student understands his/her behavior is inappropriate and that it is not allowed, & family conference & skills training ¹ 2 nd – Family conference & PBIP ² 3 rd – Family conference & Short-term suspension
D-340 – Inappropriate Language See, E-250 See, E-520	1 st – Ensure student understands that name calling, cursing, and verbal assault are not allowed, & family conference & school-based consequence. 2 nd – Family conference & school-based consequence 3 rd – Family conference & Short-term suspension
D-410 – Toy Guns and Toy Weapons See, E-350	1 st – Hold toy until end of day & contact Family 2 nd – Short-term suspension & Family conference 3 rd – Short-term suspension & Family conference
D-420 – False Reporting See, E-910	1 st – Ensure student understands what false reporting is and that lying about others is not allowed; family conference & school based consequence 2 nd – School-based & Family conference 3 rd – School-based consequence & family conference

Seattle Public Schools Standard Discipline for Exceptional Misconduct

Offenses	High School
E-111 Selling Illegal Drugs, Controlled Substances, Prescription or Over-the-Counter Drugs OSPI requires separate reporting for marijuana from other drugs. Use E-113 Selling Marijuana when the drug is Marijuana.	1 st - Long-term suspension to end of semester or trimester <u>and</u> obtain an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. (no shortened sanction) 2 nd – Expulsion and obtain an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense.
E-112 Selling Alcoholic Beverages	1 st - Long-term suspension to end of semester or trimester <u>and</u> obtain an assessment by a district approved substance abuse professional and maintain compliance with

<p>E-113 Selling Marijuana</p>	<p>recommendations of the assessor, at parent/guardian expense. (no shortened sanction.) 2nd – Expulsion and obtain an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense.</p> <p>1st - Long-term suspension to end of semester or trimester <u>and</u> obtain an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. (no shortened sanction.) 2nd – Expulsion and obtain an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense.</p>
<p>E-121 Distributing Illegal Drugs, Controlled Substances, Prescription or Over-the-Counter Drugs</p> <p>OSPI requires separate reporting for marijuana from other drugs. Use E-123 Distributing Marijuana when the drug is Marijuana.</p>	<p>1st – Long-term Suspension to end of semester (May reduce to 11-day LTS with an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. If reduced, mediation form must be signed and no appeal is possible.) 2nd – Long-term Suspension until end of semester and an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. 3rd – Expulsion and an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense</p>
<p>E-122 Distributing Alcoholic Beverages</p>	<p>1st – Long-term Suspension to end of semester (May reduce to 11-day LTS with an assessment by a district approved substance abuse professional and maintain compliance</p>

<p>E-123 Distributing Marijuana</p>	<p>with recommendations of the assessor, at parent/guardian expense. If reduced, mediation form must be signed and no appeal is possible.) 2nd – Long-term Suspension until end of semester and an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. 3rd – Expulsion and an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense</p> <p>1st – Long-term Suspension to end of semester (May reduce to 11-day LTS with an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. If reduced, mediation form must be signed and no appeal is possible.) 2nd – Long-term Suspension until end of semester and an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense 3rd – Expulsion and assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense</p>
<p>E-131 Possessing or Using Illegal Drugs, Controlled Substances, Prescription or Over-the Counter Drugs (Includes possession of drug paraphernalia.)</p> <p>OSPI requires separate reporting for marijuana from other drugs. Use E-133 Possessing or Using</p>	<p>1st – Long-term Suspension to end of semester. (May reduce to 3-day STS with an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. If reduced, mediation form must be signed and no appeal is possible.) 2nd – Long-term Suspension to end of semester (May reduce to 11-day LTS with an assessment by a district approved substance abuse professional and maintain compliance</p>

<p>Marijuana when the drug is Marijuana.</p>	<p>with recommendations of the assessor, at parent/guardian expense. If reduced, mediation form must be signed and no appeal is possible).</p> <p>3rd – Long-term Suspension to end of semester and an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense.</p>
<p>E-132 Possessing or Using Alcoholic Beverages</p>	<p>1st – Long-term Suspension to end of semester. (May reduce to 3-day STS with an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. If reduced, mediation form must be signed and no appeal is possible.)</p> <p>2nd – Long-term Suspension to end of semester (May reduce to 11-day LTS with an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. If reduced, mediation form must be signed and no appeal is possible).</p> <p>3rd – Long-term Suspension to end of semester and an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense.</p> <p>1st – Long-term Suspension to end of semester. (May reduce to 3-day STS with an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. If reduced, mediation form must be signed and no appeal is possible.)</p> <p>2nd – Long-term Suspension to end of semester (May reduce to 11-day LTS with an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense. If reduced,</p>

<p>E-133 Possessing or Using Marijuana (Includes possessing drug paraphernalia.)</p>	<p>mediation form must be signed and no appeal is possible). 3rd – Long-term Suspension to end of semester and an assessment by a district approved substance abuse professional and maintain compliance with recommendations of the assessor, at parent/guardian expense.</p>
<p>E-210 Assault</p> <p>See, D-320 See, D-330</p> <p>E-211 Physical Aggression Appropriate for any student in circumstances when emotional regulation or maturity is insufficient to understand the consequences of the behavior.</p>	<p>1st – Long-term Suspension & concurrent enrollment in Behavior Mod class 2nd – Long-term Suspension & completed Behavior Mod class 3rd – Expulsion & completed Behavior Mod class</p> <p>1st – Family conference and consider modifications to the student’s environment. 2nd – Short-term suspension and create a PBIP. 3rd – Short-term suspension and reevaluate PBIP.</p>
<p>E-215 Sexual Assault</p>	<p>1st – Long-term suspension & concurrent attendance at appropriate counseling* for sex offenses 2nd – Long-term Suspension & completed appropriate counseling* for sex offenses 3rd – Expulsion & completed appropriate counseling* for sex offenses * At parent/guardian expense</p>
<p>E-220 – Extortion, Black-mail, Coercion</p>	<p>1st – Long-term Suspension 2nd – Long-term Suspension & completion of Behavior Mod class 3rd – Expulsion & completion of Behavior Mod class</p>

E-240 – Fighting	1 st – Short-term suspension & mediation 2 nd – Short-term suspension & mediation 3 rd – Long-term suspension & Behavior Mod class
E-250 – Threats of Violence Contact the Safety & Security Office/Student Threat Assessment Team (STAT) for threat assessment, if appropriate. See, D-340	1 st – Long-term suspension & Behavior Mod class 2 nd – Long-term suspension & Behavior Mod class 3 rd – Expulsion (must have requested STAT services before implementing an expulsion) & Behavior Mod class
E-260 Hazing	1 st – Long-term suspension & concurrent enrollment in Behavior Mod class 2 nd – Long-term suspension & completed Behavior Mod class 3 rd – Expulsion & completed Behavior Mod class
E-310 –Firearms	Mandatory one-year expulsion ^{3*} & completion of Behavior Mod class
E-320 –Dangerous Weapons	1 st – Long-term Suspension & Behavior Mod class 2 nd – Expulsion & completion of Behavior Mod class
E-330 – Small Folding Knives	1 st – Short-term suspension 2 nd – Long-term suspension 3 rd – Expulsion & completion of Behavior Mod class
E-340 – Fireworks, Explosives, Chemicals, and Incendiary Devices	1 st – Long-term suspension 2 nd – Long-term suspension & completion of Behavior Mod class 3 rd – Expulsion & completion of Behavior Mod class

^{1*} The mandatory one-year expulsion will be imposed in a manner consistent with the Individuals with Disabilities Education Act, 20 U.S.C. § 7151(c) and with procedures established in Superintendent Procedure 3248SP.

<p>E-350 – Toys Used as Weapons</p> <p><i>See, D-410</i></p>	<p>1st – Long-term suspension 2nd – Long-term suspension & Behavior Mod class 3rd – Expulsion & Behavior Mod class</p>
<p>E-410 – Robbery</p>	<p>1st – Long-term suspension & completion of Behavior Mod class 2nd – Long-term suspension & completion of Behavior Mod class 3rd – Expulsion & completion of Behavior Mod class</p>
<p>E-420 – Theft</p>	<p>1st - School based action, family conference, & restitution of stolen property 2nd - Short-term suspension (1-3 days), develop a PBIP, & restitution of stolen property 3rd – Short-term suspension (4-10 days), review PBIP, & restitution of stolen property</p>
<p>E-430 – Burglary</p>	<p>1st - School based action, family conference, & restitution of stolen property 2nd - Short-term suspension (1-3 days), develop a PBIP, & restitution of stolen property 3rd – Short-term suspension (4-10 days), review PBIP, & restitution of stolen property</p>
<p>E-440 – Possession of Stolen Property</p>	<p>1st - School based action, family conference, & restitution of stolen property 2nd - Short-term suspension (1-3 days), develop a PBIP, & restitution of stolen property 3rd – Short-term suspension (4-10 days), review PBIP, & restitution of stolen property</p>

<p>E-450 – Malicious Property Damage</p>	<p>1st - School based action, family conference, & restitution of damaged property 2nd - Short-term suspension (1-3 days), develop a PBIP, & restitution of damaged property 3rd – Short-term suspension (4-10 days), review PBIP, & restitution of damaged property</p>
<p>E-510 – Intimidation of School Authorities</p>	<p>1st – Long-term Suspension & completion of Behavior Mod class 2nd – Long-term Suspension & completion of Behavior Mod class 3rd – Expulsion & completion of Behavior Mod class</p>
<p>E-520 – Interference with School Authorities</p>	<p>1st – School based action & Family Conference 2nd – Short-term suspension & develop a PBIP 3rd – Long-term suspension & completion of Behavior Mod class</p>
<p>E-610 – Malicious Harassment <i>See, D-310</i></p>	<p>1st – Short-term Suspension & Family Conference 2nd – Long-term Suspension & completion of Behavior Mod class 3rd – Expulsion & completion of Behavior Mod class</p>
<p>E-620 – Gang/Hate Group Activity</p>	<p>1st – Short-term Suspension 2nd – Long-term Suspension & completion of Behavior Mod class 3rd – Expulsion & completion of Behavior Mod class</p>
<p>E-710 –Trespass</p>	<p>1st - School based action & Family Conference 2nd - Short-term suspension (1-3 days) & develop a PBIP 3rd – Short-term suspension (4-10 days) & review PBIP</p>
<p>E-720 – Computer Trespass, Tampering, and Misuse <i>See, D-270</i></p>	<p>1st - School based action, family conference, & restitution of damaged property 2nd - Short-term suspension (1-3 days), develop a PBIP, & restitution of damaged property 3rd – Short-term suspension (4-10 days), review PBIP, & restitution of damaged property</p>

<p>E-810 – Arson</p> <p>-Refer to Fire Department, Fire Stoppers Program</p> <p>206-386-1338.</p>	<p>1st – Long-term Suspension & completion of Fire-stoppers class</p> <p>2nd – Long-term Suspension & completion of Behavior Mod class & completion of Fire-stoppers class</p> <p>3rd – Expulsion & completion of Behavior Mod class & completion of Fire-stoppers class</p>
<p>E-820 – False Alarm</p>	<p>1st - School based action & Family Conference</p> <p>2nd - Short-term suspension (1-3 days) & develop a PBIP</p> <p>3rd – Short-term suspension (4-10 days) & review PBIP</p>
<p>E-830 – False Threats</p>	<p>1st - School based action & Family Conference</p> <p>2nd - Short-term suspension (1-3 days) & develop a PBIP</p> <p>3rd – Short-term suspension (4-10 days) & review PBIP</p>
<p>E-910 – False Reporting</p> <p>See, D-420</p>	<p>1st - School based action & Family Conference</p> <p>2nd - Short-term suspension (1-3 days) & develop a PBIP</p> <p>3rd – Short-term suspension (4-10 days) & review PBIP</p>
<p>E-920 – Lewd Conduct</p>	<p>1st - School based action & Family Conference</p> <p>2nd - Short-term suspension (1-3 days) & develop a PBIP</p> <p>3rd – Short-term suspension (4-10 days) & review PBIP</p>
<p>E-990 – Other Exceptional Misconduct</p>	<p>1st - School based action & Family Conference</p> <p>2nd - Short-term suspension (1-3 days) & develop a PBIP</p> <p>3rd – Short-term suspension (4-10 days) & review PBIP</p>



ALMA MATER

Westside High, our Alma Mater
We stand true to thee.

All our love and fond devotion
Will remain with thee.

Win or lose we still stand by thee.
Firm and loyal, too
FIRM AND LOYAL, TOO !

Westside High our Alma Mater
Hail, all hail to thee.

FIGHT SONG

We are the gold and we are the blue
Winning the game is just what we do
Respect the foe, still crush them though
Bring home the vict'ry for Big Blue

We have the spirit, we have the pride
Our true devotion we cannot hide
Through the halls and on the walls
Westside we're true to you.

W-E-S-T-S-I-D-E
Westside, Westside, GO BIG BLUE!

So come on Wildcats get up out your seats
Cheer on the teams so they can't be beat
Scholar, athletes, staff unite
Show that BIG BLUE has all the might

So score the goal and go make the play
Wildcats are sure to go all the way
Take the vict'ry ONE, TWO, THREE
With that ol' Westside Pride!

-Will Sullivan

Student Handbook Personal Page

1. Class begins at what time every morning? _____
 2. When is your lunch? _____
 3. Who is your Assistant Principal? _____
 4. What is the date of the homecoming dance? _____
 5. Who is the ASB president? _____
 6. If you are interested in playing sports, which key staff member should you contact? _____
 7. If you need additional help with your academics, which key staff member is available to help you? _____
 8. Who is your counselor? _____
 9. Does a weighted GPA affect your cumulative GPA? _____
 10. What happens if you are caught cheating on an assignment? _____

 11. How much is an ASB card? _____
 12. What is the purpose of an ASB card? _____

 13. What is the oldest your guest can be to attend a West Seattle High School dance? _____
 14. When is the student lounge open for your use? _____
 15. What will happen to your car if you are parked illegally? _____
 16. Will you receive a warning if your car is being towed? _____
 17. Can other students visit the WSHS during school? _____
 18. Where are you allowed at lunch? _____

 19. If you or someone you know is being bullied, what is the recommended course of action? _____
 20. Harassment, intimidation, and bullying will not be _____.
 21. If you are late to a class, you will be marked absent after _____ minutes.
 22. You must clear an absence within how many days? _____
 23. What GPA must you earn in order to be eligible to play sports? _____
 24. Tobacco, marijuana, drugs, alcohol, and related paraphernalia are not allowed on school grounds or at any school function. What is the 1st offense consequence for possessing marijuana (or paraphernalia) on school campus or at a school event? _____
-

WESTSIDE PRIDE!

I, _____, have read and understand the information in this handbook.

I understand this will help me be a successful student at West Seattle High School.

I pledge to follow the rules and guidelines printed in this handbook and to act as a productive member of West Seattle High School.

Student Signature

Date

3rd period teachers will collect and turn this signed sheet into the main office

Notes:

HAVE A
GREAT YEAR
WILDCATS!